



# IPA BUSINESS REGISTRATION FORM

PNG SME Directory | The Investment Promotion Authority of Papua New Guinea

Please, fill out the details and email with your valid ID to; [info@pngsme.org](mailto:info@pngsme.org) or WhatsApp to 78283333.

1. You Preferred Business Name: \_\_\_\_\_
2. Alternative Business Name: \_\_\_\_\_
3. Business Types (activities): \_\_\_\_\_  
\_\_\_\_\_
4. Business Location: \_\_\_\_\_  
(Provide exact location; Lot, Section & Street or Village, Ward, LLG & District)  
\_\_\_\_\_
5. Postal Address: \_\_\_\_\_  
(Provide P. O. Box Number and Post Office)  
\_\_\_\_\_
6. Owner's Full Name: \_\_\_\_\_  
(If several owners, provide details below comment section or by email)  
\_\_\_\_\_
7. Owner's Gender: ☐ Male ☐ Female
8. Owner's Date of Birth: \_\_\_\_\_
9. Owner's Nationality: \_\_\_\_\_
10. Owner's Residential Location: \_\_\_\_\_  
(Provide exact location; Lot, Section & Street or Village, Ward, LLG & District)  
\_\_\_\_\_
11. Owner's Phone Number(s): \_\_\_\_\_  
\_\_\_\_\_
12. Email Address: \_\_\_\_\_
13. When do you expect to start your business? \_\_\_\_\_
14. Additional Comments (if any): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Below are the three (3) different Business Startup Packages that you can choose from. The Basic Package is the most popular one at the moment but those other two can help you accomplish more goals.



## SME PACKAGES

*Live it... Make it Happen...*

		BASIC	PRO- FESSIONAL	PREMIUM
1	IPA CERTIFICATE (Same day processing)	✓	✓	✓
2	TIN CERTIFICATE (5 days)	✓	✓	✓
3	FREE MARKETING (lifetime)	✓	✓	✓
4	BANK ACCOUNT (BUSINESS CHEQUE ACC)	✓	✓	✓
5	LOGO		✓	✓
6	LETTERHEAD		✓	✓
7	FACEBOOK PAGE		✓	✓
8	BUSINESS PROFILE		✓	✓
9	WEBPAGE ON WWW.PNGSME.ORG		✓	✓
10	LIFETIME MAINTENANCE OF IPA, IRC, WEBSITE, ETC		✓	✓
11	WEBSITE & EMAIL			✓
12	BUILDING YOUR CLIENTS VIA ADVERTISEMENTS			✓
		K300	K600	K1200







# OUR SERVICES

We're Your Number One Business Startup Professionals in PNG

1

## IPA SERVICES

REGISTRATION OF; Business | Company | Association | Business Group | IPA Renewals | Ammendments

7

## ONLINE MARKETING

We Create, Publish & Monetize by Combining Cool Strategies

2

## IRC SERVICES

TIN Registration | Tax Filing | Others

8

## PROJECT PROPOSALS

We support communities with projects proposals, submissions, etc

3

## LOGO & PRODUCT BRANDING

Logo | Logo Animations | Product Branding

9

## SME LOANS

Loan Applications | Documentation | Free Business Advice

4

## BUSINESS PROFILE & PLANS

Business Profile | Business Plans | Cash Flow

5

## EMAIL SETUP & WEBSITE

Business Email Addresses | Websites | Social Media Accounts including Facebook Pages

6

## FINANCIAL LITERACY TRAINING

FLT on site & FLT Online | Other Online Courses

PNG SME DIRECTORY has been helping MSMEs since 2008 with thousands of clients nationwide being served purely Online with the best tools and strategies.

Every day we continue to register businesses, brand and market them.

We strive to ensure that our clients' Business Startup and Marketing Needs are met.

Check our Website or Facebook Page for more information.

**PNG SME DIRECTORY**

Unit 101B, Waigani Central  
Between Air Niugini & PIH



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