

Companies Act 1997

Form 1

Section 13(1)(a)

APPLICATION FOR REGISTRATION OF A COMPANY

Note: Information in this form must be either typed or handwritten in block letters.

1. Name of proposed company.

2. Name reservation number.

Note: This application must be accompanied by a copy of the notice issued by the Registrar confirming reservation of the name in Item 1, or a Form 6 - Application for Reservation of a Company Name.

3. Address of registered office.

Note: The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated. If at the premises of a firm or other person, specify the name of such. If in a building state particulars of the location within the building. A village address is not acceptable.

4. Address for service.

Note: Section 167(2) of the Act provides that the address for service may be the company's registered office or another place, but it must not be a postal address, and must be readily identifiable and accessible during normal business hours. The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated. A village address is not acceptable.

Where the address for service is not at the registered office, the description must state the address of that place, and -

(a) where the place is at the premises of any firm or other person -

(i) that the address for service of the company is at the premises of that firm or person; and

(ii) particulars of the location in any building of those premises; or

(b) where the place is not at the premises of any firm or other person, but is located in a building occupied by persons other than, or in addition to, the company, state particulars of its location in the building.

5. Postal address to which communications from the Registrar may be sent.

6. Director(s).

On incorporation the company will have director(s).

Note: Insert the number of persons who have consented to be a director of the proposed company. The consent of each director must be included on a Form 2 and submitted with this application.

7. Secretary(ies).

On incorporation the company will have secretary(ies).

Note: Insert the number of persons who have consented to be a secretary of the proposed company. A company does not have to appoint a secretary. Where no person is to be appointed insert "Nil". Where a secretary(ies) are appointed, the consent of each secretary must be included on a Form 3 and submitted with this application.

8. Shareholder(s).

On incorporation the company will have shareholder(s).

Note: Insert the number of persons who have consented to acquire shares in the company following incorporation. The consent of each shareholder must be included on a Form 4 and submitted with this application.

9. Constitution.

Has the company adopted a constitution YES NO

(Place a cross (x) in the appropriate box.)

Note: A company does not need to adopt a constitution. Where a constitution has been adopted a certified copy must be submitted with this form. A copy document must be certified in accordance with Section 9 of the Companies Regulation.

10. The following documents must be submitted with this form -

- A. A copy of the notice of name reservation or an application for reservation of company name - *(Use Form 6):*
- B. Where the company has a constitution, a certified copy of the company's constitution:
- C. The consent of each director - *(Use Form 2):*
- D. The consent of any secretary - *(Use Form 3):*
- E. The consent of each shareholder - *(Use Form 4).*

Note: Any copy document must be certified in accordance with Section 9 of the Companies Regulation.

11. Declaration and signature.

I certify that the information in this form is true and correct, and the copy of every document submitted with this form is a true and correct copy of the original document.

Signature of Applicant: _____

Name of Applicant: _____

Proposed Role: _____ Date: _____

Note: This application must be signed by a proposed director or secretary of the proposed company.

Submitted by:..... Address: Telephone:	<p style="text-align: center;"><u>Office use only.</u></p> Submitted to the Office of the Registrar on:
---	---

Companies Act 1997

Form 2

Sections 13(1)(b) & 236(f)

CONSENT OF DIRECTOR OF PROPOSED COMPANY

Note: Information in this form must be either typed or handwritten in block letters. This form is only to be used in respect of the registration of a company or the amalgamation of companies. It is not to be used for the appointment of a director of an existing company. Use Form 15. Where there is insufficient space on the form to supply the information required, use additional forms or annexe a separate sheet in the same format containing the information.

1. Name of proposed company.

--

Note: Where this form relates to the registration of an amalgamation proposal under Section 236 insert the name of the amalgamated company.

2. Details of director(s). (One section per director.)

Given names		Surname	
Nationality		Date of birth	
Residential address		Postal address	

Declaration and signature - I consent to act as a director of the above proposed company and certify that I am not disqualified from being appointed or holding office as a director of a company.

Signature of Proposed Director: _____ Date: _____

Given names		Surname	
Nationality		Date of birth	
Residential address		Postal address	

Declaration and signature - I consent to act as a director of the above proposed company and certify that I am not disqualified from being appointed or holding office as a director of a company.

Signature of Proposed Director: _____ Date: _____

Note: Each proposed director must sign this form. Initials are not sufficient for the given names of a director. The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated for the residential address of a director. The country of residency must be stated if it is not Papua New Guinea. A director must be a natural person.

Submitted by:..... Address: Telephone:	<p><u>Office use only.</u></p> Submitted to the Office of the Registrar on:
---	---

Companies Act 1997

Form 3

Sections 13(1)(c) & 236(f)

CONSENT OF SECRETARY OF PROPOSED COMPANY

Note: Information in this form must be either typed or handwritten in block letters. A company does not have to appoint a secretary. This form is only to be used in respect of the registration of a company or the amalgamation of companies. It is not to be used for the appointment of a secretary of an existing company. Use Form 20. Where there is insufficient space on the form to supply the information required, use additional forms or annexe a separate sheet in the same format containing the information.

1. Name of proposed company.

--

Note: Where this form relates to the registration of an amalgamation proposal under Section 236 insert the name of the amalgamated company.

2. Details of proposed secretary(ies). (One section per secretary.)

Given names		Surname	
Nationality		Date of birth	
Residential address		Postal address	

Declaration and signature - I consent to be the secretary of the above proposed company and certify that I am not disqualified from being appointed or holding office as a secretary of a company.

Signature of Proposed Secretary: _____ Date: _____

Given names		Surname	
Nationality		Date of birth	
Residential address		Postal address	

Declaration and signature - I consent to be the secretary of the above proposed company and certify that I am not disqualified from being appointed or holding office as a secretary of a company.

Signature of Proposed Secretary: _____ Date: _____

Note: Each proposed secretary must sign this form. Initials are not sufficient for the given names of a secretary. The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated for the residential address of a secretary. A secretary must be a natural person ordinarily resident in Papua New Guinea.

Submitted by:..... Address: Telephone:	Office use only. Submitted to the Office of the Registrar on:
---	---

Companies Act 1997

Form 4

Section 13(1)(d)(i)

CONSENT OF SHAREHOLDER OF PROPOSED COMPANY

Note: Information in this form must be either typed or handwritten in block letters. This form is only to be used in respect of the incorporation of a company. Where there is insufficient space to supply the information required, use additional forms or annexe a separate sheet in the same format containing the information.

1. Name of proposed company.

--

2. Details of proposed shareholder(s). (One section per shareholder.)

Given names <i>(natural persons)</i>		Surname or corporate name	
Nationality / country of incorporation		Date of birth <i>(natural persons)</i>	
Residential address / registered office		Postal address	
Class of shares		Number of shares	
Consideration for shares		Price per share	

Declaration and signature - I consent to being a shareholder in the above proposed company and to taking the class and number of shares specified in this form.

Signature of Proposed Shareholder or Authorised Agent: _____ Date: _____

Given names <i>(natural persons)</i>		Surname or corporate name	
Nationality / country of incorporation		Date of birth <i>(natural persons)</i>	
Residential address / registered office		Postal address	
Class of shares		Number of shares	
Consideration for shares		Price per share	

Declaration and signature - I consent to being a shareholder in the above proposed company and to taking the class and number of shares specified in this form.

Signature of Proposed Shareholder or Authorised Agent: _____ Date: _____

Note: Initials are not sufficient for the given names of a shareholder. The suburb, and street name and number, or the allotment and section number or portion number, and the district and province must be stated for the residential address or registered office. The country must also be stated if it is not Papua New Guinea. The consideration for shares must be stated as cash or consideration other than cash. Where the consideration is not cash, details of the consideration must be specified. Where this form is signed by a proposed shareholder's authorised agent, the instrument authorising the agent to sign must be annexed to this for

Submitted by: Address: Telephone:	<p><u>Office use only.</u></p> Submitted to the Office of the Registrar on:
--	---

Form 6

Section 23(1)

APPLICATION FOR RESERVATION OF A COMPANY NAME

Note: Information in this form must be either typed or handwritten in block letters.

1. Proposed company name.
(List choices in order of preference.)

1.
2.
3.
4.

2. Name reservation number.
(For office use only)

--

3. Change of name of existing company.

Note: Where this application relates to a proposed change of name of an existing company, state the name and number of that company below.

Present name of company.

--

Company number.

--

4. Declaration and signature.

I certify that the information in this form is true and correct.

Signature of Applicant: _____

Name of Applicant: _____

Role or Proposed Role: _____ Date: _____

Note: This application must be signed by a director or secretary of an existing company, or by a proposed director or secretary of a proposed company.

Submitted by:	Office use only.
Address:	Submitted to the Office of the Registrar on:
.....	
Telephone:	